

	Course Coordinator or Academic Advisor	Approve a credit decision for publication as a Precedent.	
		Review published Precedents for extension post the nominated expiry date.	
Student Services	Manager, Academic Administration and Enrolment	Manage publication of approved Articulation Agreements and credit Precedents into the Credit Calculator.	
		Record any approvals in the JCU record management system.	
		Provide the colleges six months prior to the expiration date, reports of expiring Precedents	
		Update and remove expired Precedents from the Credit Calculator.	
		Request a review from the college where a Precedent exists for a subject and that subject has a name change or code change.	
	Manager, Academic Administration and Enrolment	Maintain a process for international students at a JCU Australia campus to accept a record of Course Credit granted under the National Code 2018, standard 2.4.	
	Manager, Academic Administration and Enrolment	Provide yearly performance metrics by discipline to the Director, Academic Program Quality and Director, Student Services.	
	Manager, Admissions JCUS		

v23-1.1 Approval date: 29/05/2023 Published date: 01/08/2023