

Internship Work Plan

Geography & Environmental Studies

Student Responsibilities:

In this section list activities or projects which the student will do for the employer/supervisor. The employer will want to ensure that the student agrees to a specific set of work assignments.

Employer Responsibilities:

In this section list the supervision, training, materials, opportunities which the employer will provide the student, ensuring that it will be a valuable learning experience.

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Items in the two columns should be related across columns. In other words, it should be clear that benefits to the student (on the right) are related to the work done (on the left).

Intern
Date _____

Employer/Supervisor
Date _____

Faculty Advisor
Date _____