



# Northeastern Illinois University Financial Aid, Scholarships and Student Employment

5500 North Saint Louis Avenue • D Building, Room 200 • Chicago, IL 60625-4699 • 773-442-5016 • Fax: 773-442-5040  
[Financial-aid@neiu.edu](mailto:Financial-aid@neiu.edu) • [neiu.edu/financial-aid](http://neiu.edu/financial-aid) • Check your financial aid status at [neiu.edu/neiuport](http://neiu.edu/neiuport) (My Financial Aid)

## 2025-2026 Verification of Citizenship Status

Student's First Name		6-digit NEIU Student ID#	
Student's Last Name		Phone Number	

An eligibility criterion for federal financial aid is United States citizenship or an eligible noncitizen status described below. For the Financial Aid Office to determine your financial aid eligibility status, provide documentation designated below that applies to your status within 7-10 business days.

Status	REQUIREMENTS
<b>U.S. Citizen</b>	<b>BRING ONE of the following copy of ORIGINAL documents to the Financial Aid Office:</b> <ul style="list-style-type: none"> <li>Your U.S. birth certificate</li> <li>Your U.S. passport or passport card</li> </ul>
<b>U.S. Naturalized Citizen</b>	<b>BRING ONE of the following copy of ORIGINAL documents to the Financial Aid Office:</b> <ul style="list-style-type: none"> <li>Your U.S. passport or passport card</li> <li>Your Certificate of Birth Abroad (FS-240, FS-545 or DS-1350)</li> <li>Your Certificate of Citizenship (N560, N561)</li> <li>Your Certificate of Naturalization (N550, N570)</li> </ul>
<b>U.S. Permanent Resident</b> After we receive your documents, we will send them to the Department of Homeland Security (DHS) for verification. DHS can take up to 8 weeks to respond.	<b>BRING ONE of the following copy of ORIGINAL documents to the Financial Aid Office:</b> <ul style="list-style-type: none"> <li>Alien Registration Receipt/Resident alien/Permanent Resident/Conditional Permanent Resident card (I-551, I-94, I-94A)</li> <li>Foreign passport with I-551 endorsement</li> <li>Arrival/Departure Record I-94 with I-551 endorsements</li> </ul>
<b>Other eligible non-citizen:</b> I-94 designated as "Refugee", "Asylum Granted", "Parolee" or "Cuban-Haitian Entrant" or "Conditional Entrant"	<b>BRING ONE of the following copy of ORIGINAL documents to the Financial Aid Office:</b> <ul style="list-style-type: none"> <li>Arrival/Departure Record (I-94, I-94A or I-571 with proper endorsements)</li> </ul> <p>After we receive your documents we will send them with the G-845 to the Department of Homeland Security (DHS) for verification of your status. It can take up to 8 weeks for DHS to respond.</p>