

## 2025-2026 Verification Worksheet – Independent Student

### A. Independent Student's Family Information

List below the people in yo[047 TJ 0 Tc 0 Tw 35.341 0 Td ( )Tj EMC /LBody <</MCID 33 >>BDC /C2\_0 1 Tf -



# Northeastern Illinois University Scholarships and Student Employment

5500 North Saint Louis Avenue Building, Room 200 Chicago, IL 60625-6999 z 773-442-5016 z Fax: 773-442-5040  
[Financialaid@neiu.edu](mailto:Financialaid@neiu.edu) z [neiu.edu/financialaid](http://neiu.edu/financialaid) z Check your financial aid status at [neiu.edu/neiuport](http://neiu.edu/neiuport) (My Financial Aid)

Student's Name: \_\_\_\_\_ NEIU ID: \_\_\_\_\_

## B. Independent Student's Income Information to Be Verified

1. **TAX RETURN FILERS** Instructions: Complete this section if you, the student, filed or will file a 2023 income tax with the IRS. The best way to verify income is to provide Federal Tax Information (FTI) Consent and use the IRS Direct Data Exchange within the FAFSA Online Application. If the student has not already used the tool, go to studentaid.gov log in to the student's FAFSA, select "Make Corrections," and navigate to the income section of the application. Follow the instructions to provide FTI Consent in order for the tax information extracted into the application. It is important to note that without FTI Consent, financial aid eligibility cannot be determined. the IRS Data Exchange cannot be used, you may request a 2023 IRS Tax Return Transcript one of four ways:

- Get Transcript by Mail- Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS receipt of the online request.
- Get Transcript Online Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a texted mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form IRS Form 4506EZ or IRS Form 4506 The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

2. **NONTAX FILERS** Instructions: Complete this section if the student is not required to file a 2023 income tax return with the IRS. Non-tax filers are required to submit an IRS Non-Tax Filer Transcript regardless of the amount of earnings during 2023

Check the box that applies:

I, the student will provide a copy of my 2023 IRS Non-Tax Filing Transcript.

I, the student was unable to register an account for a Non



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[Financialaid@neiu.edu](mailto:Financialaid@neiu.edu) [neiu.edu/financialaid](http://neiu.edu/financialaid) z Check your financial aid status at [neiu.edu/neiuport](http://neiu.edu/neiuport) (My Financial Aid)

Student's Name: \_\_\_\_\_ NEIU ID: \_\_\_\_\_

### C. Independent Student's Other Information to Be Verified

1. Complete this section if someone in the student's household (listed in Section A) RECEIVED BENEFITS FROM the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2023-2024 calendar years.

One of the persons listed in Section A of this worksheet received SNAP benefits in 2023-2024. If asked by the student's school, I will provide documentation of the receipt of SNAP benefits during 2023-2024.

2. Complete this section if a member of the student's household RECEIVED HOUSING OR OTHER LIVING ALLOWANCES as a member of military or clergy in 2023.

Name of Person Who Received Benefit	Type of Benefit Received	Amount of Benefit Received in 2023

3. Complete this section if one of the student's household members RECEIVED CHILD SUPPORT in 2023.

Name of Person Who Received Child Support	Name of Child for Whom Support Was Received	Amount of Child Support Received in 2023

4. Complete this section if your 2023 TOTAL HOUSEHOLD INCOME falls below \$14,650. MUST BE >ZERO.

Type of Assistance received by student	Who is the Provider (relationship to the student, e.g. friend, relative parent)	Amount Received in 2023
Wages or Cash		
Unemployment or Social Security Benefits		
Rent or Living Allowances		
Utilities or Cell phone		
Gas (for car) or Food		
Health Insurance		
Other:		

### D. Certification and Signature

I certify that all the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Financial Aid Office.  
5500 North Saint Louis Avenue-200, Chicago, Illinois 60625-6999  
Telefax: 773-442-5040  
Email: FinancialAid@neiu.edu

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.