

IRB Standard Operating Procedures		
SOP#: 07 Revision#: 01	Title: Exempt Research	Effective Date: May 3, 2019
Approved By:	Institutional Review Board	Approval Date: May 3, 2019

PURPOSE

To define policies and procedures for making “exempt”

Research - a systematic investigation, including research development, testing, and evaluation, designed to develop or contribute to generalizable knowledge.

Review

The following individuals may review

The investigator's department head and, if applicable, faculty sponsor are copied on all communications.

The communication contains, as applicable:

- a. Any issues requiring resolution;
- b. Recommendations for changes in the level of review;
- c. Requests for further information.

For research granted an exemption, the communication contains documentation of:

- a. The exemption category (ies);
- b. The investigator's responsibility to submit any amendment to the research for review and other responsibilities;
- c. Other applicable investigator's responsibilities

A monthly progress report regarding expedited IRB reviews will be developed and distributed to IRB members.

The Institutional Official is informed of the IRB's review actions through periodic reports.

Review of Responses to the IRB

The IRB staff reviews responses from investigators for additional information and clarifications required to make an exempt determination. The response is then forwarded to the IRB chair (or designee).

Regulations

45 CFR 46.104
21 CFR 56.104

Author Reference

NEIU IRB
[UIC Exempt Review of Research](#)

Related Policies

SOP IRB Member Conflict of Interest

SOP Amendment to Previously Approve*
n Tf1 0 0.0-92 re 02 r4 11.04 Tf1 0 0 1 224.81 F4 12 Tf1 0 0 1.18 98.78

