

DEFINITION:

Curricular Practical Training (CPT) is a type of work authorization meant to give students the opportunity to work off-campus if the work is directly related to the student's academic development in his/her degree program and it must be a credit bearing course.

MINIMUM ELIGIBILITY:

In order to be eligible for CPT, you must be in active F-1 status for at least one academic year (one Fall and one Spring term or vice versa).

PART-TIME VS. FULL-TIME:

CPT may be authorized as part-time (maximum of 20 hours per week) during the Fall and Spring terms. CPT may be authorized as full-time (no maximum hours per week) during the Summer term, during the Fall/Spring if the degree program has a mandatory requirement for students to complete more than 20 hours of work per week (for example, student teaching), or after completion of regular coursework while enrolled in graduate thesis or final project.

CPT authorization will affect your Optional Practical Training (OPT) if you have worked Fulltime for one full year.

ACADEMIC REQUIREMENTS:

CPT

As reflected in its name, CPT is meant for students to gain practical training or experience in their field of studies related to their academic curriculum. CPT will be authorized for the duration of the semester during which you are registered. Some NEIU courses that may work for CPT are internships, practicums, field studies or independent studies. **E**

. If the academic department chair is not willing to approve registration for such a course, then CPT cannot be approved.

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CPT. It does not matter

THIS SECTION IS TO BE COMPLETED BY THE STUDENT:

Name: (Last, First)			
Student ID:		SEVIS ID:	
Major / Program:		Level:	<input type="checkbox"/> UG <input type="checkbox"/> GD
Home country: F-1 visa holder?			<input type="checkbox"/> Yes <input type="checkbox"/> No

CPT EMPLOYER INFORMATION:

Company Name:	
Address:	
Street:	
State:	

Home address? ()

Start Date: CPT End Date:

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THIS SECTION IS TO BE COMPLETED BY THE DEPARTMENT CHAIR:

Course the student is/ will be registered for:	
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